Copy Room Printer

Windows Manual Installation

Step 1: Click on the Start Menu

Step 2: Click on Devices and Printers in the right column

Step 3: Click on Add a printer in the upper left corner of the window

Step 4: Click on Add a local printer [yes this step in correct...trust us]

Step 5: Click on Create a new port,...
Then select Standard TCP/IP Port from the drop down menu,...
& then click Next to continue.

Step 6: In the space marked “Hostname or IP address:” type
lib-kni-ps01.uoregon.edu [0 = Zero]

***Also make sure “Query the printer and automatically select the driver
to use” is NOT checked.

Then click Next to continue.

Step 7: In the “Device Type” box at the bottom of the new window click on
the Custom radio button,...

Then click on the Settings... button directly adjacent.

Step 8: In the “Protocol” box click the LPR radio button,...

Then in the “LPR Settings” box, in the space titled “Queue name:”
type Portland_AAA_Color

Next check the box directly below entitled
LPR Byte Counting Enabled

Finally, click OK to continue.

Step 9: Click Next to continue in the next window

Step 10: In the Left menu entitled “Manufacturer” scroll down & click on HP,...

Then in the Right menu entitled “Printers scroll down a click on
HP Color Laserjet 5550 PS

***If you don’t see the HP Color Laserjet 5500 PS listed click the button
directly below entitled Windows Update, and then repeat Step 10.

****If you still don’t see HP Color Laserjet 5500 PS listed please come see
the Output room for help.

Finally click Next three times to Finish the installation process.