VIDEO COLLECTION: 
AUTHORIZATION FOR STUDENT TO CHECK OUT VIDEOS FOR CLASSROOM USE

Faculty may authorize a student to check out and deliver to the classroom videos which are booked or are on reserve. The student may pick up the items up to one hour before class begins. They are due no later than one hour after class ends. The student remains responsible for the materials until they are returned to the library.

I request that the student listed below be allowed to check out the item(s) listed below for classroom use.

_____These items are booked in my name for this period.

_____These items are on reserve.

Student Name: ___________________________________________________________

Student Telephone: _________________________________________

Course: ______________________________

<table>
<thead>
<tr>
<th>Call Number</th>
<th>Date/time class begins:</th>
<th>Date/time class ends:</th>
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Faculty Name:_______________________________________ Faculty Telephone:____________

Faculty Signature:__________________________________________ Date: _____________

Form received by:__________ Date/Time:__________

Item(s) booked or checked out by: __________ Date/Time: ________
