1. Turn the projector on
   a. In the upper left-hand corner of the touch panel, press the “Projector” button to wake the screen.
   b. Press “Projector Turn On”
2. **Connect your device**
   a. Connect your device to the preferred cable located next to the touch panel. The system supports the following signal inputs: VGA, Resident Computer, DVD, Document Camera, and RCA.
      o For some devices (such as Macbooks and tablets), it may be necessary to connect an adapter to the use the VGA Cable.

3. **Select your projection source**
   a. First, select Data or Video to indicate the type of source.
      o **DATA** = Laptop Input, Doc Cam, Resident Computer
      o **VIDEO** = DVD or VHS
b. Next, select the desired source.

- **Laptop Input**
- **Doc Cam**
- **Resident Computer**

- **DVD**
- **VHS**

- **c. Resident Computer**
  - The resident computer is a built-in desktop computer you can use instead of or in addition to your laptop computer.
  - To operate select the resident computer input on the touchscreen and use the pull out mouse and keyboard to operate it.
  - If nothing is appearing on the screen make sure that the monitor is turned on which is indicated by a green lit power button on the bottom right corner of the monitor.

*For classroom desktop support, please contact LCB Help Desk at 541-346-3302*
4. **Audio**

   a. If you would like to connect the sound to the system, plug the audio cable into the **headphone** input of your device.
      
      o **Note:** the input in use (Laptop Computer etc.) for audio will project sound even if the projector is off or not being used to display an image.

   b. You can control the volume by tapping the **VOL UP**, **MUTE**, and **VOL DN** options along the right side of the touch panel.

5. **Microphones** *(*Lillis 111, 175, 182, 185, 211, 232, 262, 282, 285 only*)

   a. Locate the microphone in the drawer behind the keyboard. Use the small lever on the top of the microphone to turn the wireless microphone ON.

   b. Tap the “**Mic**” button on the left side of the touch panel to turn on the microphone and adjust audio levels.
c. When finished, turn the microphone off, return it to its drawer.
   o Extra batteries are located in the drawer, if batteries are needed please contact CMET.

6. Turn off the system when finished
   a. Press the “ALL OFF” button on the upper right-hand corner of the touch panel to shut down the system.

   ![Crestron Touch Panel]

Troubleshooting Tips

- What if my audio isn’t working?
  o Confirm that the audio cable is completely plugged into your device and the far end is plugged into the audio input jack. Confirm that the player volume (Youtube, Windows Media Player) and the device’s volume are turned up. Next, turn up the classroom volume on the Crestron touch panel.

- I’ve plugged in the HDMI (or VGA) cable, but my computer is not projecting?
  o Confirm that the other end of the cable is plugged into the input jack. Next, re-plugin the cable that is connected to your device. Confirm that the correct input is selected on the touch panel.

- The Crestron screen is frozen
  o Contact CMET so a technical can properly reset the system at (541) 346-3091

Support
For further assistance please contact LCB Help Desk at (541) 346-3302 or CMET at (541) 346-3091.